



THE VALUQ HOMEOWNER SERIES

The Final Meter Readings Worksheet

Capture every meter reading on completion day. One side per property: the home you are leaving, and the home you are moving into.

PROPERTY 1

The home you are leaving

Take readings on the morning of completion. Photograph each meter clearly. Submit closing readings to your suppliers within 24 hours.

Item	Reading / detail
Property address	
Completion date	
Time of readings	
Gas meter (kWh / m³)	
Gas serial number (MPRN)	
Gas supplier	
Gas account number	
Electricity meter day rate (kWh)	
Electricity meter night rate (if Economy 7)	
Electricity serial number (MPAN)	

Item	Reading / detail
Electricity supplier	
Electricity account number	
Water meter (m ³)	
Water supplier	
Water account number	
Photos taken (Y / N)	

THE 24-HOUR RULE

Submit final readings within 24 hours of completion. After that, suppliers may estimate the closing bill instead of using your actual reading, and you can end up paying for energy used by the new owner.

PROPERTY 2

The home you are moving into

Take readings as soon as you have the keys. Photograph each meter. Notify your chosen suppliers within 24 hours.

Item	Reading / detail
Property address	
Date you took possession	

Item	Reading / detail
Time of readings	
Gas meter (kWh / m ³)	
Gas serial number (MPRN)	
Current gas supplier	
Electricity meter day rate (kWh)	
Electricity meter night rate (if Economy 7)	
Electricity serial number (MPAN)	
Current electricity supplier	
Water meter (m ³)	
Current water supplier	
Boiler reset checked (Y / N)	
Smoke alarms tested (Y / N)	
Photos taken (Y / N)	

HOW TO FIND THE CODES

Where to find each reference

MPRN (gas). On any gas bill or by calling 0870 608 1524 (Find My Supplier).

MPAN (electricity). Top-left of any electricity bill in an "S" box, or by calling 0870 608 1524.

Account numbers. On any recent bill or in the supplier's online account.

Photos. Take one clear shot of each meter showing the full digit sequence and the serial number plate. Date-stamped on a phone is fine.

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